



**Government Employees' Retirement System of the
Virgin Islands
(VI GERS)**

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GERS Complex – 3rd Floor
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St. Thomas, VI 00802



Dates of Engagement
2006 – Present

Purpose / Objectives

- Analysis and planning for system replacement – Phase I
- Procurement assistance – Phase II

Nature of LRWL Services

LRWL performed an analysis and planning effort for VI GERS that provided the basis to go forward (e.g., scope definition, tentative timeline, staffing model, overall budget) with a system replacement project based on appropriate information. Our Phase I activities included:

- Assessment of the current environment and its applicability to the replacement solution – hardware, software, staff, interfaces
- Scope definition for the replacement system – description of the business functions to be supported, as well as the technology enablers to be included; description of appropriate project phasing
- Time and cost estimate for the replacement system project – a high level cost estimate of major components (i.e., hardware, software, services, backfile conversion, data cleansing, interfaces, training, etc.), and a high level plan and schedule
- Identification of potential candidate vendors
- A risk analysis – identification of major project risks and strategies to address them
- An estimate of resources required to develop an RFP and conduct the procurement (Phase II) – including staffing, duration, and costs
- An estimate of resources required to complete the implementation (Phase 3) – including staffing, duration, and costs
- A final report of Phase I findings, including approach, findings, and conclusions; a go forward plan and schedule; an overall budget
- A management/Board briefing including a PowerPoint presentation.

All of the foregoing activities are being leveraged with LRWL's extensive information repositories and project archives.

Phase II activities include

- Requirements definition
- Development of a comprehensive RFP
- Development of evaluation criteria and a selection methodology
- Facilitation of bidders conference and response to bidders' questions
- Evaluation of proposals
- Development, facilitation, and evaluation of product demonstrations
- Final negotiations and selection
- Assistance in contract negotiations.