



**Public Employees' Retirement Association of
New Mexico
(PERA)**

1120 Paseo de Peralta
Santa Fe, NM 87501-2700



Dates of Engagement
2000 – 2006

Purpose / Objectives

- Requirements definition and RFP development
- Identification of candidate vendors
- Project budgets and cost estimates
- Development of evaluation criteria and selection methodology, proposal evaluation, vendor selection, and contract negotiations
- Quality assurance/oversight project management of the implementation
- Process and organizational change recommendations

Nature of LRWL Services

LRWL provided quality assurance and oversight project management services pertaining to the implementation of a new Pension Administration System – RIO (Retirement Information On-line). This included:

- Attendance at appropriate requirements sessions
- Review of deliverables and attendance/participation in all appropriate meetings
- Facilitation of process and control mechanisms
- Leading testing activities
- Facilitating the rollout of the new wage and contribution reporting capability to several hundred employers
- Assistance in process changes – both for PERA and relating to the roll-out of the new system
- Review of testing methodologies and participation in / reporting of testing results
- Assistance in employer reporting / employer change management activities
- Facilitation of implementation “Go vs. No-Go” criteria and system readiness
- Development of acceptance criteria, warranty strategies, development of post warranty support approaches
- Assistance with external interface testing activities
- Review of project risk items and determination of risk mitigation strategies
- Briefing management, the Board of Trustees, and the Legislative Finance Committee.

The solution was delivered on budget and on scope.

Previously, LRWL provided procurement assistance to PERA, including:

- Requirements analysis
- Developing a business case for two separate environments (production and test)
- Developing organizational change recommendations
- Developing the LOB Request for Proposals (RFP)
- Preparation of proposal scoring and evaluation package
- Assistance in applying evaluation criteria and selecting a vendor.