



**Public Employees Retirement System of
Nevada
(PERS)**
693 W. Nye Lane
Carson City, NV 89703



Dates of Engagement
1996 – 2002

Purpose / Objectives

- Development of a detailed IT plan
- Identification of user requirements
- Procurement assistance for multiple retirement system projects
- Business Process Re-engineering
- Work flow design and imaging
- Project monitoring, quality assurance and project oversight
- Development of a comprehensive Disaster Recovery Plan (DRP)

Nature of LRWL Services

LRWL provided assistance in developing an approach to procuring a new information system to support PERS' needs in the areas of Financial Accounting, Membership, Benefits, Imaging, and Workflow:

- Determining functional and project requirements
- Developing an information technology plan to guide future activities
- Developing RFPs for the Implementation Vendor, for Backfile Conversion and for Year 2000 protection
- Assisting in developing and applying the evaluation criteria and selection methodology to proposals
- Assisting in the conduct of the procurement and negotiating a contract and statements of work
- Monitoring the implementation project and providing assistance in overall project management
- Quality assurance responsibilities for all deliverables in the four year implementation phase – overall implementation plan, detailed phase implementation plans, requirements definition products, design and construction products, training plans, test and acceptance plans, infrastructure configuration, infrastructure installation, plus data conversion, cleansing, and bridging activities.

The solution was delivered on budget and on scope.

Other activities centered on improving the flow of work throughout PERS – Business Process Re-engineering:

- Outsourcing of the investment analysis processes from the internal staff (Investment Services and MIS) to a third party investment management firm.
- Restructuring the investment accounting process from an internal function requiring large amounts of internal staff accountants' time to consolidating this function with the cost-effective custodial bank function, thus reducing "non-value-added activities" with no loss in accuracy. Staff freed-up were then re-assigned to high-value-added functions.
- Introducing integrated, as opposed to discrete, use of imaging and information processing technologies through work flow to improve staff efficiencies.

LRWL assisted NV PERS in developing a comprehensive Disaster Recovery Plan (DRP) and updating the long term, strategic IT Plan. LRWL also developed RFPs for Y2K Remediation and Backfile Imaging of over 2.5 million pages - then oversaw activities in both areas and quality assured their implementation.