



**Iowa Public Employees' Retirement System
(IPERS)**

7401 Register Drive, P.O. Box 9117
Des Moines, IA 50321-9117



Dates of Engagement
2005 – Present

Purpose / Objectives

- Business process reengineering
- IT architecture review and recommendation
- Procurement assistance for a new integrated pension administration solution
- Strategic IT planning
- Quality assurance during the pension administration implementation

Nature of LRWL Services

LRWL activities include:

- Business process redesign and technology assessment for modernization of the IPERS pension administration system
 - ✓ Streamlining of current work processes
 - ✓ Best practices assessment of other public pension systems
 - ✓ Recommendations for use of “state of the industry” technologies
- RFP development
 - ✓ Review of existing materials
 - ✓ Identification of potential vendors
 - ✓ Preparation of RFP drafts
 - ✓ Development of a standard format that vendors will follow in preparing their proposals
 - ✓ Development of vendor selection criteria
- Procurement assistance
 - ✓ Facilitating bidders conferences
 - ✓ Preparing answers to bidder questions
 - ✓ Reviewing bidder proposals
 - ✓ Preparing questions / requests for clarification to be submitted to bidders
 - ✓ Attending bidder site visits / oral presentations
 - ✓ Preparing Product Demonstration Scenarios and attending bidder product demonstrations
 - ✓ Preparing evaluation methodologies and proposal scoring spreadsheets
 - ✓ Assisting in scoring bidder submissions
 - ✓ Supporting the Best and Final Offer (BAFO) cycle
 - ✓ Selection of top ranking bidders
 - ✓ Contract negotiations
- Development of Strategic Information Technology Plan
- Development of a long-term 'continuous process improvement' plan.

As the project moves into the implementation phase, LRWL has been providing on-site IV&V and quality assurance support to ensure its success.