



**Contra Costa County  
Employees' Retirement Association  
(CCERA)**  
Suite 221  
1355 Willow Way  
Concord, CA 94520



**Dates of Engagement**  
2005 - 2006

**Purpose / Objectives**

- Needs analysis
- Evaluation of vendor submissions
- Procurement assistance
- Oversight and quality assurance support

**Nature of LRWL Services**

LRWL's initial role was to assist CCCERA in conducting a business analysis and comparison of vendor proposals in order to identify an appropriate, cost-effective pension administration solution. Our activities included:

- Critical examination and analysis of submitted information systems proposals
- Comparative assessment of vendors' projected sizing, technology, timetables, approaches and solutions relative to CCCERA needs
- Proposal gap analyses
- Development of cost to value ratios
- Estimation of modifications or customizations required to vendors' software and hardware packages, change order control practices
- Planning, warranty and support assessment
- Development and delivery of reports and recommendations to the Administrator and the Board of Retirement on proposals that most closely meet the needs of CCCERA (balancing cost, efficiency, flexibility, and future growth potential)
- An Oracle-based solution was selected.

During the implementation phase, LRWL provided oversight and quality assurance support:

- Ensuring infrastructure is adequate and appropriate
- Ensuring business rules and computations are correct
- Ensuring data is converted and cleansed
- Ensuring that training and testing are completed in a satisfactory manner
- Ensuring that the project is successful.